



CH2M HILL
9191 S Jamaica Street
Englewood, CO 80112

December 2009

To Our Suppliers & Subcontractors

We would like to take this opportunity to acknowledge and thank each of our suppliers and subcontractors for their efforts and contributions on behalf of our Enterprise this year.

Our company regards each supplier and subcontractor as a business partner, and as such, feels it is important to maintain an atmosphere of honesty and integrity in our dealings. Our [ethical policies](#) are simple and straightforward. Selection of our suppliers and subcontractors is based exclusively on quality, service, price and suitability to CH2M HILL and our client's needs. Our employees and their families are prohibited from accepting gifts, gratuities, or other benefits from any supplier/subcontractor or potential supplier/subcontractor.

Your assistance in conveying this message to all those in your organization who are involved in the sale of equipment, materials or services to our company is requested.

We wish you a very Happy Holiday Season and a prosperous New Year to you and your associates.

Sincerely,

A handwritten signature in blue ink, appearing to read "John F. Mika".

John F Mika
Sr Vice President of Procurement

A handwritten signature in blue ink, appearing to read "Sue Bieniulis".

Sue Bieniulis
Vice President of Contracts and Audit